

FOSA Meeting

Thursday 21st September 2017

Attendees:

Amber (Meeting Chair)

Bea

Sarah C

Jan

Yvette

Mrs Brandon

Sarah P (minutes)

1. New Members

FOSA are pleased to welcome 2 new members to the group. An evening meeting will be arranged to enable them to attend.

2. Bank Account

Amber asks if FOSA are content for her to enable internet banking and a debit card. Agreed unanimously in order to make future purchasing and Adventure Island payments easier.

3. Summer Funding Day

An excellent bottom line profit of £1724.94, which is greater than last year. Some issues highlighted around the class stalls where some were running at a significant loss.

4. Dates for Forthcoming Events

MacMillan Coffee morning – Thursday 5th October 2017

Autumn Disco – Friday 13th October 2017

Quiz Night – Saturday 18th November 2017 (off site)

Christmas Event – Friday 1st December 2017

Easter Event – Wednesday 28th March 2018

Spring Disco - Friday 25th May 2018

Summer Fun Day – Friday 6th July 2018

A general discussion ensued about arranging an additional off site evening event – perhaps a bingo evening – and an event involving photography.

5. Disco – Friday 13th October 2017

Timings agreed as:

Nursery to Yr 2 15.30 – 16.15

Yr 3 to Yr 6 16.30 – 17.30

Tasks:

- Letters for advance ticket sales SP
- Ticket dissemination SP/AE
- Stock check – toys/tuck/food BT
- Identify helpers SP
- Book DJ – the ever helpful Spoon! YS
- Agree timings Completed
- Create and disseminate poster YS

- Undertake food shopping SH
- Decorating the hall EA
- Creating the tickets JR
- Risk Assessment LR

Helpers agreed as:

Tickets x 2
 Floating Support x 1
 Toy Stall x 1
 Food x 2
 Face Painting x 1
 Dance Floor x 2/3
 Nail Painting x 1

6. Quiz Night – Saturday 18th November 2017

Held off site in All Saints Church Hall – 19.30 for the quiz to start at 19.45. Quiz master, Michael, will support the event and is charging £50 for the evening. Teams between 6-8 and tickets priced at £10 pp including a glass of wine and pizza/salad. Bar and raffle to be there to raise funds.

Tasks:

- Arrange food
- Arrange helpers
- Letters
- Raffle
- Food shopping
- Poster BT
- Price up alcohol SP

To be further discussed at the evening meeting.

7. Christmas Event – Friday 1st December 2017

Alternative options to be explored including pricing up a touring panto, to be discussed further at the evening meeting

8. Future Funding Projects

Agreed the garden/school pond would be the focus of future funding along with additional classroom furniture. It was agreed that the area needs to be redesigned and perhaps additional funding sort through external grants. Agreed to use the notice board above the post boxes to share our progress and forthcoming events.

9. Any other items

Discussion about having a permanent textile recycling and agreed to explore further and report back.

10. Next Meeting:

Thursday 5th October 2017, 8pm, in Royal Oak.