



OAKHILL PRIMARY SCHOOL

ALDERS AVENUE, WOODFORD GREEN, ESSEX, IG8 9PY

Executive Headteacher: Ms Prudence Barnes

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23rd September 2015

Dear Parents / Carers

Re: Visit to Verulamium Museum, St. Albans - Year 3 Ladybirds

We have arranged a trip to the Verulamium Museum at St. Albans on **Tuesday 13th October 2015** for Year 3 to enrich the children’s learning on the Romans in Britain and foster even more enthusiasm.

The children will be travelling by coach, leaving at 8.30am and returning to school by 4.00pm depending on traffic. The cost of the trip will be £19.00 per child; this covers the cost of transport and entry to the museum. This is to be paid online on ParentPay, if you need to pay at a paypoint, please see school office. Please complete the tear-off permission slip below and send it, into school by Monday 5th October 2015. Please see me if this payment creates difficulties.

The children will require a packed lunch and a drink. Also a drink for mid-morning. (Please do not send in any glass bottles or cans). If your child is entitled to a free school meal and you would like the kitchen to provide a packed lunch please inform the school office **3 days** prior to the trip.

Children may bring some spending money with them, as there is a shop at the museum. Please ensure spending money is in a sealed named envelope and is kept to a maximum of £5 per child. Children should wear their school uniform for this trip.

Parent helpers are needed for this trip, to supervise a group of children, under the guidelines of the class teacher. If you are able to accompany us, your help will be greatly appreciated. Let me know as soon as possible, if you are able to help. I will let you know after 5th October 2015 whether I need you (we sometimes get too many volunteers).

Yours faithfully

Mrs L Coppin
Year 3 Ladybirds Class teacher

PLEASE COMPLETE & RETURN TO THE CLASS TEACHER -BY MONDAY 5TH OCTOBER 2015

Visit to Verulamium Museum , St Albans - Tuesday 13th October 2015

I give permission for my child (child’s name) to go on the above school trip, and payment has been made on ParentPay.

I am able / unable to help (please delete)

Signed (parent’s name)
Year 3 Ladybirds

We are a learning first community dedicated to achieving the highest standards of education for all.